

NAAEE Committee Report Form
For Board of Director's Meeting
March 2006

Please use the following form to provide a written update of your Committee plans and activities for the NAAEE Board of Directors meeting. We will use this information to update the website and to inform our affiliates and members of your activities. The form should be completed and sent to Board President Martha Monroe mcmmonroe@ufl.edu by March 6, 2006 Thank you!

Committee Name: CAC

Committee Chair: Brenda Weiser

Board Liaison: Jane Eller

Active Members: B. Simmons, J. Visitacion, C. Stanco, A. Heimowitz, T. Marcinkowski, L. Flemming, L. Wilcox, S. Eshbaugh, S. Bumpous, J. Eller

1. Committee goals and work plan for 2006:

1. Continue to revise required and recommended program criteria, including accompanying definitions and other appendices (e.g., core competencies) to be included in the Accreditation of State Certification Programs (ASCP) document
2. Obtain comments of draft ASCP document and begin to address associated issues raised by the Board, NAAEE members, and CAC members;
3. Using these criteria and the current working draft of the ASCP document, lay out a plan for what will be done for accreditation from start to finish, and determine who will be responsible each step of the way. Some of this will require discussion with NAAEE staff and a listing of roles/responsibilities for the Accreditation Review Panel (ARP);
4. Develop a plan for accreditation of state programs including such areas as application fee (or fee structure), format, process, frequency of interim reporting by accredited programs, and timing of re-accreditation.
5. Refine the draft ASCP document and associated roles/responsibilities.

2. Committee activities since last Board meeting (October 2005):

Met in Houston to work on many of the items listed above. A WIKI account has been set up on schtuff.com for the CAC in order to post comments.

A draft of the ASCP document has been placed on the NAAEE website and comments are being received.

3. Does your committee have any business (including motions) you need the board to act on at the March 2006 meeting? Please describe the issue and provide draft wording for the motion: No – we will be making a formal presentation at the Board meeting.

4. Do you have any other input or questions for the board?

We will address these at the Board meeting but such things as the liability issue associated with the CAC and ARP when NAAEE begins to accredit state programs.

NOTE: Additional information and documents will follow later.